



AGENCIES APPROVED BY THE MINISTRY OF LABOUR & SOCIAL SECURITY
TO PLACE PERSONS IN JOBS



KEY:

Note: Below are some of the programs offered by the agencies. For more information on additional programs, contact them directly.

H-1B US Work Permit – High skilled professionals (Degree) Programs H-2B US Work Permit – Seasonal Hospitality Programs H-3 US Work Permit – Trainee, Special Education Visitors Programs	J-1 US Work Permit – Students Summer Work & Travel, Training, Internship, Teachers & Camp Programs Q-1 US Work Permit – International Cultural Exchange Programs TFWP CANADA Work Permit – Work Programs in Canada
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Name Of Agency, Address, Contact No.		Name Of Operator	Program Type
1.	10881 Entertainment Agency Door #6, 63 Dumbarton Avenue, Kingston 10, St. Andrew Tel: 876-314-2564, 876-671-7705	Elvey Johnson	J-1 H-2B
2.	Alphanso Agency Limited 30A Constant Spring Road, Kingston 10, St. Andrew Tel: 876-667-7194, 876-285-8062	Antoinette Osbourne	H-2B
3.	A-Rize Work & Travel 17A Farrington Heights, Jacks Hill, Kingston 6, St. Andrew Tel: 876-491-9482, 876-987-8592	Pierre Bennet	J-1 H-2B
4.	Atlantic International Travel Services 3AGreen Vale Road, Mandeville, Manchester Tel: 876-700-8819, 876-325-5235	Wendy Elliot	H-2B
5.	ATSED Employment Agency Rose Heights, Montego Bay, St. James Tel: 876-310-1869	Desta Simms	H-2B
6.	Beadle’s & Associates Shop #9, Four Paths Shopping Centre, Clarendon Tel: 876-489-1621	Trevoline Beadle	H-2B
7.	Cape Cod Workers 14 Winchester Business Centre, 15 Hope Road, Kingston 10 Tel: 876-351-0982	Violet Sheppard-Rose	H-2B
8.	Checkin Work and Travel 22B Old Hope Road, Kingston 5, St. Andrew Tel: 876-436-4181	Dwight Sommers	H-2B
9.	Creative Staffing Agency 6 Strand Street, Montego Bay, St. James Tel: 876-530-2468, 876-690-5455	Jacqueline Tummings	H-2B
10.	Dako Global Services Suite #1, Oxford Place, 22G Old Hope Road, Kingston Tel: 876-469-9969, 876-589-1908, 876-492-1604	Oral Rose	J-1 H-2B
11.	Destin VIP Employment Services Shop #19, Screen Dat Plaza, Porus P.O., Manchester Tel: 876-476-6357	Advira Turner	H-2B

12.	Dorryus Recruiting & Employment Agency 674 Half Moon Road, Coral Gardens, Rose Hall, St. James Tel: 876-425-0616, 876-728-3425	Jahraski Young	J-1 H-2B
13.	Explore Your World TIC, UTECH, 237 Old Hope Road, Kingston 6, St. Andrew Tel: 876-483-8205, 876-898-5001, 876-782-0962	Morene James	J-1
14.	First Class Cultural Travel Experience Ltd Shop #35, The Pulse Centre, 38A Trafalgar Road, Kingston 10 Tel: 876-598-1339, 876-387-6621	Sanjay Anderson	J-1 H-2B
15.	Global Insight International Exchange Ltd Suite #2, 35 Hope Road, Kingston 6, St. Andrew Tel: 876-433-2544, 876-779-4634	Georgia Cobran	J-1
16.	Golden Luxe Travel and Employment Agency Shop #7, Glamorous Plaza, Chudleigh P.A, Christiana, Manchester Tel: 876-334-5786	Ashneak Russell	H-2B
17.	GTG Recruiting Agency Limited Shop #16, 2 School Street, Black River, St. Elizabeth Tel: 876-317-3219	Patricia Clarke	J-1 H-2B
18.	International Career Development & Exchange Ltd 22B Old Hope Road, Kingston 5 Tel: 876-412-3997	Sonya Muschett	J-1
19.	International Recruiting Staffing Solutions Inc. Ltd (I.R.S.S) 3 Paisley Avenue, Kingston 5 / Shop #3, Moms Village Plaza, St. Ann Tel: 876-754-1832, 876-754-1836	Sherrian Thomas	J-1 H-2B
20.	International Travel & Cultural Exchange (I.T.C.E) Suite 1A, 11 Ardene Road, Kingston 10, St. Andrew Tel: 876-631-9852, 876-378-3876	Poye Robinson	J-1
21.	Island Plus Multi-Services Limited Shop #11, 2B Rousseau Road, Kingston Tel: 876-754-6558, 876-368-8588	Denise Mohan-Daley	J-1 H-2B Q-1
22.	J & H Recruiting Suite #5, Sagicor Commercial Centre, Howard Cooke Boulevard, Montego Bay, St. James Tel: 876-622-7631, 876-886-9996	Henry Duncan	H-2B
23.	J.D. & Associates 3 Beechwood Avenue, Kingston 10 Tel: 876-704-5100, 876-899-4502	Dezrene Jones	J-1 H-2B
24.	Laconic Cultural Work & Travel Limited Unit #1, 70 ½ Molynes Road, Kingston 10, St. Andrew Tel: 876-439-1276, 876-491-9845	Laika Blake	H-2B
25.	Len-Clair Recruiting Agency 23 Williams Avenue, May Pen, Clarendon Tel: 876-318-0140, 876-882-7601	Elsie Douglas-Sinclair	H-2B
26.	Lil's Travel Agency Recruitment Services New Green Island Square, Green Island, Hanover Tel: 876-508-4720, 876-918-9291	Lelith Callam-Andrews	J-1 H-2B
27.	M & H International Employment Agency 22B Old Hope Road, Kingston 5, St. Andrew Tel: 876-885-1080	Tina Miller	J-1 H-2B
28.	Mare Staffing & Consulting Limited 2 Halart Drive, Kingston 6, St. Andrew Tel: 876-395-1495	Chavoy Reid	H-2B

This list is subject to change on a monthly basis, for updates visit any of the Ministry’s offices island wide

This list was revised in March and expires: **March 31, 2025**

29	Max J Employment Services 32 Courtney Walsh Drive, Kingston 10, St. Andrew Tel: 876-431-6097	Annette Maxwell	J-1 H-2B
30	May’Fos Work & Travel Employment Agency 46 Market Street, U.I. Plaza, Montego Bay, St. James Tel: 876-979-1457, 876-335-2118, 876-419-3720	Dwayne Muirhead	J-1
31.	McLean’s Travel Agency For Students Limited 67 Old Hope Road, Kingston 5, St. Andrew Tel: 876-835-0673, 876-430-7493	Kirk McLean	J-1
32	Mek\$ense Experience Limited 117 Maxfield Avenue, Kingston 6, St. Andrew Tel: 876-573-8730, 876-486-6859	Teo Campbell	H-2B
33	Overseas Work & Travel Suite #5, 137 Maxfield Avenue, Kingston 10, St. Andrew Tel: 876-283-8834	Euel Morgan	J-1
34	Patriots Travel Limited 25 Cumberland Road, Spanish Town, St. Catherine Tel: 876-818-9641, 876-907-3288	Sandor Martin	J-1 H-2B TFWP (CAN)
35	Platinum Employment Agency & Internet Café Wynter’s Pen Road, Spanish Town, St. Catherine Tel: 876-541-0553	Andrine Lewis	H-2B
36	Practical Hospitality Services Limited Unit #1, Suite B, 7 Oxford Park Avenue, Kingston 5, St. Andrew Tel: 876-620-1446	Sandra Forrest-Brown	J-1 H-2B
37	Pro-Gressive Travel Agency Limited Shop #4, Cargar’s Plaza, West Gate Hill, Montego Bay, St. James Tel: 876-232-7341	Odaine Johnson	H-2B
38	Regional Staffing Professionals Station Road, Little London, Westmoreland Tel: 876-427-7850, 876-995-7205	Albert Brown	J-1 H-2B
39	Seaview Employment Solutions Limited Seaview Shopping Complex, Market Street, Whitehouse P.O., Westmoreland Tel: 876-446-0556	Nicole Samuels-Ewart	H-2B
40	Seramil Company Limited 22B Old Hope Road, Kingston 5, St. Andrew Tel: 876-828-3080	Carl Campbell	H-2B
41.	Skilled Staffing Solutions 182 Main Street, Ocho Rios, St. Ann Tel: 876-974-8452, 876-974-7509, 876-838-2220	Nadine Gayle-Ramsay	H-2B
42	Skills Acquisition Services 22B Old Hope Road, Kingston 5, St. Andrew Tel: 876-883-4142	Mahalia Campbell-Myers	J-1 H-2B
43	STEEP International Limited 34-36 Old Hope Road, Kingston 5, St. Andrew Tel: 876-370-1315	Denise Minott	J-1
44	Straight Multi Services 66 Young Street, Spanish Town, St. Catherine Tel: 876-410-8222, 876-209-6200	Michka Gentles	J-1
45	Student Networking Opportunities Worldwide (S.N.O.W) 11 Melmac Avenue, Kingston 5 Tel: 876-299-9629, 876-615-5245	Dorlan Hunter	J-1

46	Students Overseas Recruiting Agency (S.O.R.A) Suite 21, Papine Plaza, 216 Old Hope Road, Kingston 6, St. Andrew Tel: 876-665-0213, 876-618-3661	Jason Harvey	J-1
47	Summer Choice Work & Travel Shop #7, Jerkies Plaza Runaway Bay, St. Ann Tel: 876-422-8556, 876-820-2844	Craig Edwards	J-1
48	SWAT Productions Limited UWI Mona, Kingston 7, St. Andrew Tel: 876-445-2700, 876-581-0933, 876-321-7822	Mark Foster	J-1
49	Tander Travels 8 Mountain View Avenue, Kingston 2 Tel: 876-408-6675, 876-415-5248	Tricia Anderson	J-1
50	Thelia's International Employment Agency 237 Old Hope Road, Kingston 5, St. Andrew Tel: 876-334-7081	Siemonie McCarthy	J-1
51	Trailes Hospitality Training, Events & Consultancy Services 14 Trelawny Street, Falmouth, Trelawny Tel: 876-810-3846	Ricordo Traile	H-2B
52	Travelaire Employment Services Shop #48, 74 Main Street, Ocho Rios, St. Ann Tel: 876-631-1518, 876-545-8386	Willious Reid	H-2B
53	Work Abroad Jamaica Shop #3, 7 Eureka Crescent, Kingston 5 Tel: 876-507-3148, 876-665-7999	Collin Coley	J-1 H-2B

Application(s) Submitted For Processing of Licence			
1.	Adnil Services Market Street, Whitehouse, Westmoreland Tel: 876-963-5480	Dennis Turner	H-2B
2.	Agency For Cultural Exchange Program Company Limited Suite #13, 3 Cargil Avenue, Kingston 10, St. Andrew Tel: 876-402-8302	Casandra Chisholm	J-1
3.	Akey1 Limited Shop #50, Little Premier Plaza, Kingston 10, St. Andrew Tel: 876-484-6100	Dianne Strachan	J-1
4.	Dallas Employment Agency Pink Plaza, Tower Isle, St. Mary Tel: 876-793-8032	Novelette Dallas	H-2B
5.	Explore Work & Travel International Limited Main Street, Moneague, St. Ann Tel: 876-428-1600, 876-238-5112	Jafari Reid	J-1
6.	Faith Placement Services 18 Chisholm Avenue, Kingston 13 Tel: 876-926-9138, 876-754-6412	Indiana Hutchinson	J-1 H-2B
7.	Flyer Zone Placement Services Brooks Avenue, May Pen, Clarendon Tel: 876-926-9138, 876-754-6412	Brendalyn Sewell-James	J-1
8.	HR Elite Limited 7 Oxford Park Avenue, Kingston 5, St. Andrew Tel: 876-622-9628	Cavalee Freeman	J-1 H-2B

9.	Joyst Youth Exchange International Limited 5 Melmac Avenue, Kingston 5, St. Andrew Tel: 876-968-7176	Charmaine Hutchinson	J-1
10.	Polaris Travel & Placement Services Shop #19, Brumalia Town Centre, 2 Perth Road, Mandeville, Manchester Tel: 876-320-1441	Steven Bramwell	J-1
11.	The Passport Work & Travel Services Limited 18 Balmoral Avenue, Kingston Tel: 876-514-4909, 876-725-3742	Andre Heslop	J-1

For further information and updates visit:

Ministry of Labour and Social Security

Employment Agencies Unit

1F North Street, Kingston

[Tel: 876-676-5806](tel:876-676-5806), [876-676-5748](tel:876-676-5748)

WhatsApp Hotline Tel: [876-553-5457](tel:876-553-5457)

Email Address: employmentagencyunitja@mlss.gov.jm

Website: www.mlss.gov.jm >>Labour Division>>Employment Agencies Unit

Or

Quick link: <https://mlss.gov.jm/departments/mployment-agency-unit/>

