

AGENCIES APPROVED TO PLACE PERSONS IN JOBS LOCALLY. This list is subjected to changes on a monthly basis. Revised November 2022

	AGENCY NAME	ADDRESS	NAME OF OPERATOR	PHONE
1	Advance Rental & Employment Services	26 Eastwood Park Road, Kingston 10	Ms. Dionne Alexander	876-906-0384
2	Alphanso Agency Limited	30A Constant Spring Road, Kingston 10	Ms. Antoinette Osbourne	876-667-7194
3	Champion Employment Agency	125 King Street, Kingston	Mr. Rolstan Francis	876-922-9275
4	Eclipse Personnel & Management	5 Balmoral Avenue, Kingston 10	Ms. Audrey Bailey	876-929-2417/876-960-4826
5	Innovative Employment & Training Services	14 St. James Street, Montego Bay, St.James	Ms. Maureen Rhiley	876-350-3544
6	Life Chat Hotline Employment Agency	Shop #20, Hendon Mall, 2 Beckford Street, Savanna-lamar, Westmoreland	Mrs. Tiffany Arthurs-Prool	876-954-0740
7	Mattadeen International Employment Agency, Internet Café and Document Center Limited	3 Taye Street, Buckfield, Ocho Rios	Mrs. Deborah Cohen Morris	876-816-6359
8	Practical Hospitality Services Limited	Suite No. 8, 22G Old Hope Road	Ms. Sandra Forrest-Brown	876-620-1442/ 876-584-8175
9	Professional Employment Agency	2D Camp Road, Kingston 5 (The Scouts Association of Jamaica)	Mrs. Sandra Hutchings Williams	876-510-0682
10	Quality Employment Agency	36 Molynees Road, Kingston 10	Ms. Pauline Fearon	876-906-9079/876-880-5383
11	Roxair Housekeeping and Nanny Services	188 Spanish Town Road, Kingston 13	Ms. Maureen Henry	876-340-9691
12	Salubrity Healthcare Jamaica Limited	34 Lady Musgrave Road, Unit 8, Kingston 6	Mr. Ranyke Solomon	876-416-1642
13	Trailes Hospitality Training , Events & Consultant Services	14 Trelawny Street, Falmouth Trelawny	Mr. Richardo Traile	876-617-0653/876-810-3846

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14	Universal Placement Service	20 Slipe Road, Kgn 5	Mrs. Latoya Jones	876-829-2490/453-7428
15	Winov Employment Agency&More	81a Moynes Road, Kingston 10	Ms. Winniefred Moore	876-829-2490
16	Westspan Enterprise Ltd	95 Great Georges Street, Savanalar, Westmoreland	Mr. Shaun Sinclair	876-597-8506
17	Y & S Unique Employment Agency	2 Kirk Avenue Kingston	Ms. Yacheal Smith	876 843-3367

For further information and updates please contact the Employment Agencies Unit at:

876-676-5806/876-676-5748 or email us at employmentagencyunitja@mlss.gov.jm or visit any of the Ministry's offices islandwide