

AGENCIES APPROVED TO PLACE PERSONS IN JOBS LOCALLY. This list is subjected to changes on a monthly basis. Revised January 2023

	AGENCY NAME	ADDRESS	NAME OF OPERATOR	PHONE
1	A1 Training Institute	4 Ayshire Avenue, Kingston 11	Ms. Julie Morris	876-403-2102
2	Advance Rental & Employment Services	26 Eastwood Park Road, Kingston 10	Ms. Dionne Alexander	876-906-0384
3	Brown's Counselling, Marriage & Registration Agency	35 Charles Street, Kingston	Mr. Wilfred Brown	876-855-2627
4	Camerons @ Workz	New Ground, Lime Hall, St. Ann	Ms. Lavern Cameron	876-781-6364/876-424-9905/303-974-8716
5	Champion Employment Agency	125 King Street, Kingston	Mr. Rolstan Francis	876-922-9275
6	Creative Staffing Agency	6 Strand Street, Montego Bay	Ms Jacqueline Tummings	876-530-2468/891-2733
7	Duty Calls Care	4 Surrey Avenue, Independence City, St. Catherine	Ms. Arianna Leigh	876-832-3842
8	Eclipse Personnel & Management	5 Balmoral Avenue, Kingston 10	Ms. Audrey Bailey	876-929-2417/876-960-4826
9	Innovative Employment & Training Services	14 St. James Street, Montego Bay, St.James	Ms. Maureen Rhiley	876-350-3544
10	Mattadeen International Employment Agency, Internet Café and Document Center Limited	3 Taye Street, Buckfield, Ocho Rios	Mrs. Deborah Cohen Morris	876-816-6359
11	Practical Hospitality Services Limited	Suite No. 8, 22G Old Hope Road	Ms. Sandra Forrest-Brown	876-620-1442/ 876-584-8175

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12	Professional Employment Agency	2D Camp Road, Kingston 5 (The Scouts Association of Jamaica)	Mrs. Sandra Hutchings Williams	876-510-0682
13	Roxair Housekeeping and Nanny Services	188 Spanish Town Road, Kingston 13	Ms. Maureen Henry	876-340-9691
14	Universal Placement Service	20 Slipe Road, Kingston 5	Mrs. Latoya Jones	876-829-2490/453-7428
15	Winov Employment Agency&More	81a Moynes Road, Kingston 10	Ms. Winniefred Moore	876-315-1491/876-336-6997
16	Westspan Enterprise Ltd	95 Great Georges Street, Savanalar, Westmoreland	Mr. Shaun Sinclair	876-597-8506
17	Y & S Unique Employment Agency	2 Kirk Avenue Kingston	Ms. Yacheal Smith	876 843-3367

For further information and updates please contact the Employment Agencies Unit at: 876-676-5806/876-676-5748 or email us at employmentagencyunitja@mlss.gov.jm or visit any of the Ministry's offices islandwide