



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**MINISTRY OF LABOUR  
AND SOCIAL SECURITY**

**EMPLOYMENT AGENCIES UNIT**



# Approved Local Job Placement Agencies

MAY 2025



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# Locally Approved Job Placement Agencies

## **Alphanso Agency Limited**

Operated by: Antoinette Osbourne  
30A Constant Spring Road,  
Kingston 10, St. Andrew  
Tel: 876-667-7194, 876-285-8062  
Email: info@alphansoagency.com

## **CEAC Outsourcing Company Limited**

Operated by: Christopher Burgess  
20 Windsor Avenue, Kingston 5  
Tel: 876-927-8324, 876-313-8324,  
876-946-2210

## **Champion Employment Agency**

Operated by: Rolstan Francis  
74 East Street, Kingston  
Tel: 876-922-9275

## **Creative Staffing Agency**

Operated by: Jacqueline Tummings  
6 Strand Street, Montego Bay,  
St. James  
Tel: 876-530-2468 or 876-690-5455  
Email: info@creativestaffings.com

## **Dot Personnel Services**

### **Jamaica Limited**

Operated by: Marilyn Jumpp  
53 Knutsford Boulevard, Kingston 5  
Tel: 876-926-7893, 876-968-3405

## **Evans Solutions Limited**

Operated by: Dannine Evans  
Lot #30 B, Daniel Town Road,  
Falmouth P.O., Trelawny  
Tel: 876-428-4501

## **Impeccable**

### **Employment Services**

Operated by: Fatima Muwwakkil  
Shop #5, Northern Parkway Plaza,  
Albion, Yallahs P.O., St. Thomas  
Tel: 876-833-8112

## **Jace Management Consultants Limited**

Operated by: Jennifer Headlam  
18 Phoenix Avenue, Kingston 10,  
St. Andrew  
Tel: 876-754-5223, 876-754-5200,  
876-754-2311





# Locally Approved Job Placement Agencies (Cont'd)

## **Practical Hospitality Services Limited**

Operated by: Sandra Forrest-Brown  
Unit #1, Suite B, 7 Oxford Park Avenue,  
Kingston 5, St. Andrew  
Tel: 876-620-1446

## **Professional Employment Agency**

Operated by: Sandra Hutchings-Williams  
2D Camp Road, Kingston 5  
Tel: 876-513-0682

## **Skills Acquisition Services**

Operated by: Mahalia Campbell-Myers  
22B Old Hope Road, Kingston 5,  
St. Andrew  
Tel: 876-883-4142

## **Quality Employment Agency**

Operated by: Pauline Fearon-Mitchell  
36 Molynes Road, Kingston 10  
Tel: 876-906-9079

## **Trailes Hospitality Training, Events & Consultant Services**

Operated by: Ricordo Traile  
14 Trelawny Street, Falmouth, Trelawny  
Tel: 876-810-3846

## **Universal Placement Services**

Operated by: Latoya Cassanova-Jones  
20 Slipe Road, Kingston 5  
Tel: 876-920-0445

## **Winov Employment Agency & More**

Operated by: Winnifred Moore  
81A Molynes Road, Kingston 10  
Tel: 876-336-6997, 876-315-1491  
Email: [winnedwaynestacey@yahoo.com](mailto:winnedwaynestacey@yahoo.com)

## **Y & S Unique Employment Agency**

Operated by: Yacheal Smith  
53-55 Church Street, Kingston  
Tel: 876-559-5598





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# Application(s) Submitted For Processing of Licence

## Abbcare Employment Agency

Operated by: Salome Rodriques

Tel: 876-321-5219

## Advance Rental & Employment Agency

Operated by: Dionne Alexander

26 Eastwood Park Road, Kingston 10

Tel: 876-906-0384

Email: [advanceemploymentja@gmail.com](mailto:advanceemploymentja@gmail.com)

## Dallas Employment Agency

Operated by: Novelette Dallas

Pink Plaza, Tower Isle, St. Mary

Tel: 876-793-8032, 876-781-2260,

876-508-0954

## Eclipse Personnel & Management Services Limited

Operated by: Audrey Bailey

19 Balmoral Avenue, Kingston

Tel: 876-929-2417, 876-960-4828

Email: [eclipsepersonnel@gmail.com](mailto:eclipsepersonnel@gmail.com)



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# **"Regulating Operators... Protecting Job Seekers"**

**For further information and updates, visit:**

***Ministry of Labour and Social Security***

***Employment Agencies Unit,***

***1F North Street, Kingston***

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: [employmentagencyunitja@mlss.gov.jm](mailto:employmentagencyunitja@mlss.gov.jm)

Website: [www.mlss.gov.jm/departments/mployment-agency-unit/](http://www.mlss.gov.jm/departments/mployment-agency-unit/)



*This list is subject to change on a monthly basis.*

***This list was last revised in April and valid until : May 31, 2025***



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