



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# Approved Agencies for Local Job Placement

**November 2025**



[www.mlss.gov.jm](http://www.mlss.gov.jm)



[jamaicamlss](#)



[mlssjamaica](#)



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# Approved Agencies for Local Job Placement

## **Abbcare Employment Agency**

Operated by: Salome Rodriques  
584 Mase Way, Spanish Town,  
St. Catherine  
Tel: 876-321-5219, 876-806-2813

## **Dallas Employment Agency**

Operated by: Novelette Dallas  
Pink Plaza, Tower Isle, St. Mary  
Tel: 876-793-8032, 876-781-2260,  
876-508-0954

## **Advance Rental & Employment Agency**

Operated by: Dionne Alexander  
26 Eastwood Park Road, Kingston 10  
Tel: 876-906-0384  
Email: advanceemploymentja@gmail.com

## **The Document & Travel Guru**

Operated by: Kimberly Lawson-Scarlett  
Shop #8, 191 Constant Spring Road,  
Kingston 8, St. Andrew  
Tel: 876-632-4878  
Email: info.thedocumentguru@gmail.com

## **Alphanso Agency Limited**

Operated by: Antoinette Osbourne  
30A Constant Spring Road,  
Kingston, 10, St. Andrew  
Tel: 876-667-7194, 876-285-8062

## **Eclipse Personnel & Management Services Limited**

Operated by: Audrey Bailey  
19 Balmoral Avenue, Kingston  
Tel: 876-929-2417, 876-960-428  
Email: eclipsepersonnel@gmail.com



[www.mlss.gov.jm](http://www.mlss.gov.jm)



[jamaicamlss](#)



[mlssjamaica](#)



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# Approved Agencies for Local Job Placement (Cont'd)

## **Evans Solutions Limited**

Operated by: Dannine Evans  
Lot #30 B, Daniel Town Road,  
Falmouth P.O., Trelawny  
Tel: 876-428-4501

## **G'Antoni Management & Consulting Services**

Operated by: Gabrielle Jackson-Soltau  
30-40 Manchester Avenue, Clarendon  
Tel: 876-345-7282, 876-204-7744  
Email: gabriellehopejackson@gmail.com

## **Golden Sparks Employment Agency**

Operated by: Lavern Palmer  
Shop # 4, Seekers Plaza, 25 James  
Avenue, Ocho Rios, St. Ann  
Tel: 876-531-1299, 876-868-2033

## **Innovative Employment & Training Services**

Operated by: Maureen Rhiney  
14 St. James Street, Montego Bay,  
St. James  
Tel: 876-971-4012

## **Quality Employment Agency**

Operated by: Pauline Fearon-Mitchell  
36 Molyne Road, Kingston 10  
Tel: 876-906-9079

## **Universal Placement Services**

Operated by: Latoya Cassanova-Jones  
20Slip Road, Kingston 5  
Tel: 876-920-0445

## **Y & S Unique Employment Agency**

Operated by: Yacheal Smith  
53-55 Church Street, Kingston  
Tel: 876-317-2721

## **Winov Employment Agency & More**

Operated by: Winnifred Moore  
81A Molyne Road, Kingston 10,  
St. Andrew  
Tel: 876-336-6997  
Email: winnedwaynestacey@yahoo.com



[www.mlss.gov.jm](http://www.mlss.gov.jm)



[jamaicamlss](#)



[mlssjamaica](#)





**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# Applications Submitted For Processing of Licence

## **Ceac Outsourcing Company Limited**

Operated by: Christopher Burgess  
20 Windsor Avenue, Kingston 5  
Tel: 876-927-8324, 876-946-2210

## **Jace Management & Consultants Limited**

Operated by: Jennifer Headlam  
20 Windsor Avenue, Kingston 5  
Tel: 876-754-5223, 876-754-5200,  
876-754-2311

## **Impeccable Employment Services**

Operated by: Fatima Muwwakkil  
Shop #5, 6C Nothern Parkway Plaza,  
Albion, Yallahs P.O., St. Thomas  
Tel: 876-833-8112



[www.mlss.gov.jm](http://www.mlss.gov.jm)



[jamaicamlss](#)



[mlssjamaica](#)



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# **"Regulating Operators... Protecting Job Seekers"**

**For further information and updates, visit:**

***Ministry of Labour & Social Security***

***Employment Agencies Unit,***

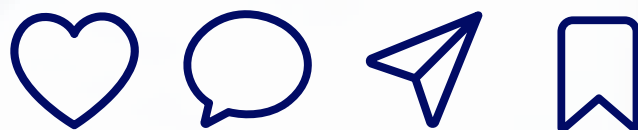
***1F North Street, Kingston***

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: [employmentagencyunitja@mlss.gov.jm](mailto:employmentagencyunitja@mlss.gov.jm)

Website: [www.mlss.gov.jm/departments/mployment-agency-unit/](http://www.mlss.gov.jm/departments/mployment-agency-unit/)



*This list is subject to change on a monthly basis.*

***This list was last revised in November and is valid until :***

***November 30, 2025***



[www.mlss.gov.jm](http://www.mlss.gov.jm)



[jamaicamlss](https://www.tiktok.com/jamaicamlss)



[mlssjamaica](https://www.facebook.com/mlssjamaica)