



**Ministry of Labour
& Social Security**

"Providing Opportunities, Stability & Social Protection"



EMPLOYMENT AGENCIES UNIT

Approved Agencies for Local Job Placement

MAY 2026



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EMPLOYMENT AGENCIES UNIT

Approved Agencies for Local Job Placement

Abbcare Employment Agency

Operated by: Salome Rodriques
584 Mase Way, Spanish Town,
St. Catherine
Tel: 876-321-5219, 876-806-2813

Baby Sitters on Call Childcare Services

Operated by: Rebecca Marshall
33 Tarrant Drive, Kingston 10
Tel: 876-456-2412

Advance Rental & Employment Agency

Operated by: Dionne Alexander
26 Eastwood Park Road, Kingston 10
Tel: 876-906-0384
Email: advanceemploymentja@gmail.com

Alphanso Agency Limited

Operated by: Antoinette Osbourne
30A Constant Spring Road,
Kingston, 10, St. Andrew
Tel: 876-667-7194, 876-285-8062

Alie's Compassionate Health Care Staffing & More

Operated by: Alicia Williams
Suite #42, 30 Dominica Drive, New
Kingston, Kingston 5
Tel: 876-374-9901

Ceac Outsourcing Company Limited

Operated by: Christopher Burgess
20 Windsor Avenue, Kingston 5
Tel: 876-927-8324, 876-946-2210



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Approved Agencies for Local Job Placement (Cont'd)

Champion Employment Agency

Operated by: Rolstan Francis
74 East Street, Kingston
Tel: 876-922-9275

G'Antoni Management & Consulting Services

Operated by: Gabrielle Jackson-Soltau
30-40 Manchester Avenue, Clarendon
Tel: 876-345-7282, 876-204-7744
Email: gabriellehopejackson@gmail.com

Creative Staffing Agency

Operated by: Jacqueline Tummings
6 Strand Street, Montego Bay,
St. James
Tel: 876-530-2468, 876-690-5455
Email: info@creative-staffings.com

Golden Sparks Employment Agency

Operated by: Lavern Palmer
Shop # 4, Seekers Plaza, 25 James
Avenue, Ocho Rios, St. Ann
Tel: 876-531-1299, 876-868-2033

Eclipse Personnel & Management Services Limited

Operated by: Audrey Bailey
19 Balmoral Avenue, Kingston
Tel: 876-929-2417, 876-960-428
Email: eclipsepersonnel@gmail.com

Impeccable Employment Services

Operated by: Fatima Muwwakkil
Shop #5, 6C Nothern Parkway Plaza,
Albion, Yallahs P.O., St. Thomas
Tel: 876-833-8112



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Approved Agencies for Local Job Placement (Cont'd)

JACE Management Consultants Limited

Operated by: Jennifer Headlam
18 Phoenix Avenue, Kingston 10, St.
Andrew
Tel: 876-754-5223, 876-754-5200,
876-754-2311

The Document & Travel Guru

Operated by: Kimberly Lawson-Scarlett
Shop #8, 191 Constant Spring Road,
Kingston 8, St. Andrew
Tel: 876-632-4878
Email: info.thedocumentguru@gmail.com

Professional Employment Agency

Operated by: Sandra Hutchings-Williams
10-12 Melmac Avenue, Kingston 5
Tel: 876-513-0682

Universal Placement Services

Operated by: Latoya Cassanova-Jones
20 Slipe Road, Kingston 5
Tel: 876-920-0445

Skills Acquisition Services

Operated by: Mahalia Campbell-Myers
22B Old Hope Road, Kingston 5,
St. Andrew
Tel: 876-883-4142

Winov Employment Agency & More

Operated by: Winnifred Moore
81A Molyne Road, Kingston 10,
St. Andrew
Tel: 876-336-6997
Email: winnedwaynestacey@yahoo.com



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Applications Submitted For Processing of Licence

Trailes Hospitality Training, Events & Consultancy Services

Operated by: Ricordo Traile
14 Trelawny Street, Falmouth, Trelawny
Tel: 876-810-3846

Y & S Unique Employment Agency

Operated by: Yacheal Smith
53-55 Church Street, Kingston
Tel: 876-317-2721



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"Regulating Operators... Protecting Job Seekers"

For further information and updates, visit:

Ministry of Labour & Social Security

Employment Agencies Unit,

1F North Street, Kingston

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: employmentagencyunitja@mlss.gov.jm

Website: www.mlss.gov.jm/departments/mployment-agency-unit/



*This list is subject to change on a monthly basis.
**This list was last revised in May and is valid until:
May 31, 2026***



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